

Approved 04/19/2018

1. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. School Board member Gordon Muench was also present and Bruce White was in the Control Room live broadcasting the meeting. All rose for the Pledge of Allegiance.

At 6:30 pm Greg Serini from Second Wind Water Systems and Complex maintenance man Mike Malloy joined the meeting. Serini presented information on the Safety Complex water system, and the proposal for a water filtration system. Carlson provided updated copies of the new water test from the Safety complex, showing much lower PF compound levels than previously reported on the old well. Brendan Kernan from NH DES had sent an updated table with several neighboring water samples as well. Given the updated results, Serini said it would be prudent to take another test in a few months and reevaluate the situation at that time. He mentioned the high cost of sampling but felt it was appropriate to monitor prior to making a decision on the filtration system.

Carlson felt that with surrounding properties testing at higher levels that keeping a proactive approach to protecting our new Safety Complex well be in place and the Selectmen agreed with this thinking.

Current filtration we have doesn't remove the particular PF compounds. The building currently has a sand separator system and a water softening system. Serini recommends another sample be done, and it be taken from the first spicket (raw water tip) and to run water for 15-20 minutes prior. The current sample was taken inside the building.

He went on to describe two technologies they have used with activated carbon (charcoal) filled inside of fiberglass tanks, filter through carbon and the water comes out clean. They propose a dual tank system so that if there is a breakthrough, it is captured in the second tank. Every few years those tanks are swapped, and a few samples per year are required, increasing the annual cost of maintenance.

With a two tank system, first tank is exhausted when using the second tank, they will change out the first tank. Depending upon the amount of water and level of contamination will determine the life of the tank. Cost is estimated at \$1,500 to change out a tank and \$750 each carbon change. Water testing cost for twice a year depending upon how many chemicals are being checked range from \$200.00 to \$365.00 per test lab fees, which does not include getting the sample cost. Life of a fiberglass tank is 15-20 years.

Fire Chief Richard Butler joined the meeting at approximately 6:40 pm.

Serini recommended to do another test in June and then monitor the levels to get accurate data and analyze the results to decide how to proceed with filtration system. He also recommended putting a water meter in to get a better idea of the system performance. Cordes asked for him to give Carlson a quote for this meter work.

His second option is a reverse osmosis system, but it would be used at the kitchen sink for example, and would not treat all faucets. It is felt that treating water at the point of entry to the building is a better option. There was also discussion about the Fire Department storage tank (30,000 gallons), which Chief Butler advised is filled from the well and does not run through the same pump as the domestic water. The options for including this were also discussed and Serini thought that piping could be added to include that. The overall annual usage of these gallons is not thought to be extreme. Carlson will contact the State to see if they will do another sampling set in June. Serini was thanked by the Board and he and Malloy left the meeting at 7:10 pm.

7:00 pm Public Input-none

Fire Chief Richard Butler stayed to report the radios are in and in the process of being programed by Two Way Communications. Pump repair on Engine 1 is underway. They found another issue with a valve and the piping is pitted and needs to be replace. He reported it is a custom made pipe from American LaFrance and this will be additional expense over the original estimate. He reports it should be complete within a week to 10 days.

Butler is sending all members an email to remind them of the meeting with MRI on Saturday at 10:00 am.

Butler advised Selectmen that Engine 2 had been to its first fire last night, indicating that there was a fire in the exhaust system at Quality Flame. He said that all went well. Some additional training has also been done on the truck.

The Chief also requested use of the Town's credit card relative to purchase ID's for the Department. A motion to approve PO 2018-007 for \$330.00 for the use of the credit card to purchase the ID's and the Chair to sign on behalf of the Board was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

II. ANNOUNCEMENTS

1. Applications for any new tax exemption or credit are due in the Selectmen's Office no later than 12 noon on Monday April 16, 2018. Contact Jeanne or Kathy in the Selectmen's Office with any questions.

2. Litter-Free Fremont Cleanup will be held on Saturday April 21 for Earth Day. Bags will be available beginning next Monday April 16th at Ellis School, Town Hall, Fremont Public Library and Fremont Country Market during business hours, and the cleanup focus will be Saturday April 21 from 9:00 am to 12 noon. Bags can also be picked up at the Highway Shed beginning at 8:00 am the morning of the collection. Contact Kathy in the Selectmen's Office at 895 2226 x 302 for more information or refer to the poster or the website and contact Jamie Thompson or Rich Cooper to volunteer or be a neighborhood coordinator.

3. Spring Bulky Day will be held on Saturday April 28th from 8:00 am to 12 noon. Volunteers should contact the Selectmen's Office to indicate what shift they are available to help and leave their contact phone number and email information.

4. The Town's new Building Inspector will hold office hours on Tuesday, Wednesday and Thursday from 8:30 am to 10:00 am and from 1:00 pm to 2:00 pm. Messages requesting inspections can be left at 895-3200 X 309 or emailed to FremontBI@comcast.net.

5. The Fremont Conservation Commission and the Board of Selectmen will hold a Public Hearing on April 19, 2018 at 7:30 pm at the Fremont Town Hall basement level meeting room, 295 Main Street, Fremont, NH 03044, to discuss the purchase of a 12-acre lot at Fremont Tax Map 4 Lot 18 with use of Conservation Commission funds. The lot is currently owned by Charles and Carlene Bolduc and has frontage on Louise Lane.

Written comment will be accepted up until April 18, 2018 at 4:00 pm. Please contact Heidi Carlson at (603) 895-2226 x 301 or FremontTA@comcast.net with any questions.

6. The Town currently has openings posted for a Cemetery Trustee and part-time Cemetery laborers. Anyone looking for more information can check the job listing on the Town's website or contact Heidi Carlson.

III. LIAISON REPORTS

1. Planning Board 04/05/2018 – Report provided by Roger Barham:

Building Inspector: Gregg Arvanitis attended his first meeting as the Town's Building Inspector.

Public Hearing: Map 5 Lot 55-1 & Map 5 Lot 61; Lot Line Adjustment:

The applicant proposed a lot line adjustment on two large abutting parcels abutting Beede Hill Road and Squire Road. The proposal significantly reduces parcel 55-1 from 94 acres to a 14-acre homestead lot fronting Beede Hill Road and increasing parcel 61 from 113 acres to 173 acres of conservation land with a conservation easement being granted to NRCS through Southeast Land Trust.

The Board approved the lot line adjustment with conditions.

Other Business: The Board voted to maintain Brett Hunter and Jack Karcz as Chair and Co-Chair respectively.

Mike Wason (resident) attended the meeting and expressed an interest to join the board and he was asked to attend a couple of meetings.

Jeremy Danley, 35 Main Street, discussed a preliminary proposal to operate a small commercial business from his residential premises and the board had a consensus that the proposal met the lower threshold for a Minor Site Plan Review.

Circuit Rider Business: Jenn Rowden distributed a draft map proposing zoning changes associated with the Flexible Use Zones - Red Roads. The Board discussed the proposal and offered changes which Jenn will present at the next meeting.

The Board was advised that within the Residential District there is lack of clarity regarding the definition of "residential" and the board agreed to review this further.

The next Planning Board meeting is scheduled for Wednesday, April 18, 2018.

2. At the FCTV Committee April 9, 2018 meeting Janvrin said they voted to purchase the fourth camera in the meeting room at Town Hall at the cost of \$4,100. They are also looking at purchasing a monitor to place in the Library for overflow in the meeting room for the public to view a meeting in the large library room. Bruce White is soliciting prices to purchase.

Carlson asked Janvrin his availability to meet with Jay Somers for the Comcast updates. This meeting will be set in the next two weeks.

Janvrin reported that the locksmith is planning to start re-keying the Town Hall next Monday.

IV. APPROVAL OF MINUTES

A motion to approve the minutes of April 3, 2018 was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

VI. OLD BUSINESS

1. Bags for the community Earth Day cleanup will be available next week. Additional publicity has been distributed and organizers are looking for neighborhood coordinators. Bags will be available at Ellis School, Fremont Public Library, Town Hall and at the Highway Shed early on the morning of the collection (8:00 am). The blue bags can be used for roadside cleanup only. They can also be placed in your toter if you have the room.

Final drop off of bags is at the Highway Shed on the day of the cleanup, during Highway Department hours the following week, or they can be brought on Bulky Day. Bags will go in specific dumpsters so they must be dropped off during open hours only.

2. The Cemetery Trustee vacancy is posted. Anyone interested in the position can contact Heidi Carlson in the Selectmen's Office. The Selectmen appoint the position for one year until the next election, when it will go back on the ballot for a 2-year term. Letters of interest to the Cemetery Trustees will be accepted up through May 7, 2018 and the Trustees will make a recommendation to the Selectmen at their meeting of May 8, 2018, for the Selectmen's further action.

3. Selectmen need to complete final review and approval of pay schedule for the 2018 budget year (new wages effective for the current pay period that started April 1, 2018). There are a couple of personnel changes that the Board wishes to discuss in non-public session prior to final approval of the overall schedule.

4. A motion to adopt and sign the final Town Hall Key Policy as written was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

5. REDC has requested for an update on the status of the Shirkin Road upgrade project that Warren Gerety had entered when the Fremont Economic Development Committee was active. Selectmen wanted to keep this endeavor going forward, but indicated there is no immediate plan for the work.

6. An in-depth research report was provided by Selectman Barham to answer some questions posed by landowner Stephen Bassett relative to the Town in reference to the history of rangeways. His research was done where it was located in Fremont and he submitted a draft letter to the owner from the Town with a summary to answer the owner's questions. Cordes asked for a draft to be sent to the rest of the Board for any corrections and approval at next week's Board meeting.

7. PD Server work is moving forward. Selectmen signed a Purchase Order (2017-012) for the work, and the order is being placed with Day Star.

8. Carlson reported that in coordination with Matthew Thomas and the Highway Department, the damaged flagpole at the Old Meetinghouse has been removed. We are purchasing mounting hardware and new flags to post a US and State flag on either side of the door when the building is open and for special events.

VII. NEW BUSINESS

1. A motion to approve the accounts payable manifest of \$48,230.44 for the current week dated April 13, 2018 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

2. Selectmen reviewed the folder of incoming correspondence.

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3. Carlson reported on a request from Chief Twiss to use incoming funds (paid in restitution) toward the invoices incurred at the Monadnock Valley Human Society to pay for charges for animals kept. (IE: unanticipated revenue used to pay the invoices incurred by the original offender). A motion to accept the unanticipated revenue money order to be deposited and spend money to pay the bill was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0. This will be reviewed if any additional funds are received as the Town has been billed significant amounts due to the offending party.
4. Carlson reported that Fremont Conservation Commission members Leanne Miner and Bill Knee met this week with the Fremont School Board to discuss use of parcel 02-151.001 for a trail crossing. This is a landlocked piece on the northerly side of the Library. The Library Trustees have authorized installation of an informational trails kiosk at the corner of the Library property, adjacent to the parcel under consideration for purchase by the Town (04-018 with a PH next week), and for the Town Forest area off the NH DRED Trail. The School Board is going to hold a Public hearing on May 8th to gather input, and is planning to deed this parcel to the Town for conservation purposes.
5. After review, Janvrin moved to approve the Veteran Credit for George Cowan on parcel 02-156.001.023.001 at 234 Copp Drive. Barham seconded and the vote was unanimous 3-0.
6. A Veteran Credit and Service-Connected Total Disability Credit for Keith Lacroix on parcel 03-134 at 353 Main Street was reviewed and he is eligible for the Veteran Credit, but not for Disabled Credit as the Veteran is not 100% disabled. Barham moved to approve Veteran Credit and deny the service connected disability credit as listed above. Janvrin seconded and the vote was unanimous 3-0.
7. The following All Veteran Credits were motioned by Janvrin for approval. This was seconded by Barham. The vote was unanimous 3-0.
 - Claire Chasse, Parcel 03-002.002.29B at 47 Tarah Way surviving spouse of Raymond Chasse;
 - Roy Tewell, Parcel 05-055.003 at 366 Beede Hill Road;
 - Thomas Shorey, Parcel 03-054.001.023 at 117 Spaulding Road;
 - Doyle Sloan, Parcel 02-022.043 at 27 Taylor Lane.
8. Barham motioned to sign the 2017-2018 Excavation Tax Warrant in the amount of \$61.76 for parcel 04-015 owned by George and Gary Merrill. This was seconded by Janvrin. The vote was unanimous 3-0.
9. A motion was made by Janvrin to approve and sign the 2018-2019 Intent to Excavate for parcel 04-015 owned by George and Gary Merrill. This was seconded by Barham. The vote was unanimous 3-0.
10. A motion was made by Janvrin to approve and sign the 2017-2018 Yield Tax Warrant \$796.42 on parcels 05-072.002.002 and 03-169.00. This was seconded by Barham. The vote was unanimous 3-0.
11. A draft letter prepared by Carlson to address the complaints about recent activity on Shirkin Road was reviewed and approved. The Board also asked that this be forwarded to Town Counsel. Carlson will reprint for that addition, and the Board signed the letter at the end of the meeting.
12. Selectmen reviewed and approved the May Newsletter with some typographical corrections.
13. Barham moved to sign John Roderick's nomination for reappointment to the Exeter Squamscott Rivers Local Advisory Committee. Janvrin seconded and the vote was unanimous 3-0.

Leon Holmes Jr arrived at the meeting at approximately 7:45 pm.

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14. Carlson stated to date they have not been successful in finding a director for the Camp Fremont program this summer. If there are no applications by next week it is highly likely there will be no Camp Fremont this summer.

VIII. WORKS IN PROGRESS

1. Some work has been done on the Highway Shed generator. Generator Connection is meeting with Town Officials next Wednesday at 9:00 am, and work will continue on the Town Hall and Highway Shed unit after that. There is no word yet on scheduling the conversion work at the Safety Complex.
2. The next Budget Committee meeting is posted for Wednesday May 9th at 7:00 pm. All members were notified by email on Tuesday this week and reports are being generated for their review.
3. A current budget report was distributed to Selectmen for review. Any questions can be brought forward as needed.
4. The Safety Complex roof replacement is the next project on the work schedule. Janvrin has offered to help put this together and meet with contractors. Carlson has begun an RFP document for the work.

At 8:20 pm Road Agent Leon Holmes Jr spoke to the Board about repairs listed out in PO 2018-005 to Londonderry Ford. This is the 60,000 mile maintenance for the Town's one ton truck. Holmes Jr had priced it out at other vendors and found that a Ford dealership was a better option overall for the truck, and this is the location we bought the truck. Barham moved to approve PO 2018-005 for the Highway Truck 60,000-mile service work for \$4,069.00. This was seconded by Janvrin. The vote was unanimous 3-0. Holmes is considering a line item transfer from HW equipment hire line. He did briefly review with the Board the amounts left within the winter appropriations, as long as we do not get any more snow or weather events. Once the winter is finally complete, he will review with the Board again his plans for any line item transfers needed.

Holmes Jr also reported his meeting with the Town Engineer Dan Tatem and the GMI foreman relative to planning and the budgeting for construction work planned on Red Brook Road and Beede Hill Road this year. Tatem is working on a wetland crossing permit on Red Brook Road. Holmes Jr explains to grind and repave in the middle of May and shoulder gravel installed, and then wait a month and in June put the finish layer on Beede Hill and North Roads at the same time.

With regards to the upgrades to the driveway at the Historic Museum on Beede Hill Road, the property lines need to be defined prior to considering any work to be done. The driveway has been torn up over many years and it was felt some work needed to be done here. Holmes Jr offered to help with this work, and there was some discussion about working with the paver when they are in Fremont to better stabilize at this location.

Holmes also reviewed with the Board a written letter and sketch provided by John Ragonese for upgrades he is proposing to make to the 50 foot wide ROW that exists off Victoria Farm Road and was left as an access way for other abutting parcels. Ragonese has submitted details of what he is proposing to have a contractor do for a woods access way to his lot 03-178. Selectmen suggested that Holmes Jr meet with Ragonese and contractor Mark Pitkin on the site to determine what is necessary.

There was also discussion about a driveway permit for the location where Ragonese will access the ROW as would be done with any other private access to a public ROW. Carlson will send a follow-up email with a form to Ragonese, and update him on the plans moving forward.

IX. NON-PUBLIC SESSION NH RSA 91-A:3 II (c)

At 8:32 pm a motion was made by Janvrin to enter non-public session to discuss a personnel matter with Leon Holmes Jr in accordance with NH RSA 91-A:3 II (c). Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at this time.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk

At 8:45 pm motion was made by Cordes to return to public session. Barham seconded and the vote was unanimously approved 3-0.

Selectmen further discussed the wage matrix, and after clarifying responsibilities, Janvrin moved to approve the matrix as drafted for the 2018 calendar year. Barham seconded and the vote was approved 3-0.

Selectmen then indicated that they are planning to offer the full-time position on the Highway Department to the current $\frac{3}{4}$ time employee Peter Porter. This will be with conditions for having his CDL in hand no later than September 1, 2018. A meeting will be held next week to outline the conditions.

X. ADJOURNMENT by 9:00 pm

The next regular meeting will be held on Thursday April 19, 2018 at 6:30 pm at the Fremont Town Hall, basement meeting room.

With no further business, motion was made by Janvrin to adjourn the meeting at 9:10 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator